

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, September 24, 2014
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (left the meeting at 3:00 p.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor (left the meeting at 3:00 p.m.)
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
John Klassen	Director of Environmental Services & Operations
Byron Peters	Director of Planning & Development
Mark Schonken	Interim Director of Finance
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on September 24, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 1:01 p.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 14-09-596 **MOVED** by Councillor Knelsen

That the agenda be approved with the following additions:

4. c) Doug Schuler, WSP-FOCUS (Chip Seal Projects)

- 12. e) Field of Dreams Stampede Grant
- 13. h) La Crete Library Society – Additional Named Insured
- 13. i) December 9, 2014 Regular Council Meeting
- 13. j) Northwest Corridor Development Corporation

CARRIED

FINANCE:

12. a) Sale of Land by Public Auction

Reeve Neufeld declared the public auction open at 1:03 p.m.

Joulia Whittleton, Chief Administrative Officer, read the format of the public auction process.

MOTION 14-09-597

MOVED by Councillor Jorgensen

That the following properties be removed from the 2014 auction list due to property taxes being paid or payment arrangements made.

- Tax Roll 234500
- Tax Roll 219436
- Tax Roll 076526
- Tax Roll 229967
- Tax Roll 229971
- Tax Roll 106062

CARRIED

MOTION 14-09-598

MOVED by Councillor Wardley

That Council proceed with the public auction for the following properties:

- Tax Roll 230088
- Tax Roll 295920

CARRIED

Reeve Neufeld called for bids for the following properties:

Property Description	Reserve Bid	Buyer/Price
Tax Roll 230088 1084 Industrial Drive, Zama	\$148,030.00	No bids received.

Tax Roll 295920 1072 Industrial Drive, Zama	\$ 42,920.00	No bids received.
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Reeve Neufeld declared the public auction closed.

MOTION 14-09-599

MOVED by Councillor Bateman

That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcels of land and issue new Certificates of Title in the name of Mackenzie County.

- Tax Roll 230088
- Tax Roll 295920

CARRIED UNANIMOUSLY

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the September 8, 2014 Regular Council Meeting

MOTION 14-09-600

MOVED by Councillor Jorgensen

That the minutes of the September 8, 2014 Regular Council meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) Jake Peters, Chair, Buffalo Head Prairie Mennonite School (Bylaw 973-14)

Jake Peters, Chair of the Buffalo Head Prairie Mennonite School was present to discuss their Land Use Bylaw Amendment (Bylaw 973-14) for the purpose of building a school.

4. c) Doug Schuler, WSP-FOCUS (Chip Seal Projects) (ADDITION)

MOTION 14-09-601

MOVED by Councillor Jorgensen

That the update by WSP-FOCUS regarding the chip seal projects be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 1:58 p.m. and

reconvened the meeting at 2:05 p.m.

4. b) S/Sgt. Peter Pilgrim, High Level RCMP

MOTION 14-09-602

MOVED by Councillor Jorgensen

That the RCMP report by S/Sgt. Peter Pilgrim be received for information.

CARRIED

GENERAL REPORTS:

5. a) Finance Committee Meeting Minutes

MOTION 14-09-603

MOVED by Councillor Wardley

That the minutes of the June 24, 2014 Finance Committee meeting be received for information.

CARRIED

5. b) Municipal Planning Commission Meeting Minutes

MOTION 14-09-604

MOVED by Councillor Derksen

That the minutes of the August 11 and 28, 2014 Municipal Planning Commission meetings be received for information.

CARRIED

TENDERS:

6. a) Rural Addressing Project Request for Proposals

MOTION 14-09-605

MOVED by Councillor Wardley

That the Mackenzie County Rural Addressing Project Request for Proposals be opened.

CARRIED

Proposals Submitted:	Amount
John Derksen	\$277,700.00
Royal Rubber Stamp & Sign Co.	\$389,400.00
Fox Signs (no installation costs provided)	\$116,000.00
OPUS Stewart Weir	\$449,670.00
Checkmark Services	\$278,300.00

PUBLIC HEARINGS: 7. a) None

MOTION 14-09-606 MOVED by Councillor Wardley

That administration review the Rural Addressing Project proposals and that a recommendation be brought back to the next council meeting along with a procedure for charging fees to residents.

CARRIED

IN-CAMERA SESSION: 15. In-Camera Session

MOTION 14-09-607 MOVED by Councillor Jorgensen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:31 p.m.

15. b) Labour – Correspondence

CARRIED

MOTION 14-09-608 MOVED by Councillor Jorgensen

That Council move out of camera at 2:52 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 2:52 p.m. and reconvened the meeting at 2:59 p.m.

Councillor Paul and Councillor Jorgensen left the meeting at 3:00 p.m.

COMMUNITY SERVICES: 8. a) None

ENVIRONMENTAL SERVICES: 9. a) None

OPERATIONS: 10. a) Policy PW039 Rural Road, Access Construction and Surface Water Management Policy

MOTION 14-09-609 MOVED by Councillor Braun

That Policy PW039 Rural Road, Access Construction and

Surface Water Management Policy be amended as presented.

CARRIED

10. b) Second Access Request – NW 30-105-13-W5M

MOTION 14-09-610

MOVED by Councillor Knelsen

That the second access request for NW 30-105-13-W5M be approved.

CARRIED

**PLANNING &
DEVELOPMENT:**

**11. a) Bylaw 939-14 Land Use Bylaw Amendment to
Rezone Part of Plan FVS, Range 2, RL 8 from Hamlet
Residential 1 “HR1” to Hamlet Residential 2 “HR2”
and Recreational District 2 “REC2” (Fort Vermilion)**

MOTION 14-09-611

MOVED by Councillor Bateman

That an amendment be given to the first reading of Bylaw 939-14 being a Land Use Bylaw Amendment to rezone FORT VERMILION SETTLEMENT, Range 2, Riverlot 8, from Hamlet Residential 1 “HR1” to Recreational 2 “REC2” for the purpose of developing an intensive recreational area, subject to public hearing input.

CARRIED

**11. b) Bylaw 972-14 Land Use Bylaw Amendment to
Rezone Plan 132 4101, Block 2, Lot 1 from
Agricultural “A” to Rural Light Industrial District
“RI1”(La Crete Rural)**

MOTION 14-09-612

MOVED by Councillor Derksen

That first reading be given to Bylaw 972-14 being a Land Use Bylaw Amendment to rezone Plan 132 4101, Block 2, Lot 1 from Agricultural “A” to Rural Light Industrial District “RI1” for the purpose of Industrial development, subject to the applicant providing an area structure plan and public hearing input.

CARRIED

**11. c) Bylaw 973-14 Land Use Bylaw Amendment to
Rezone Part of NW 01-104-18-W5M from Agricultural**

“A” to Public Institutional District “P”(Bluehills Area)

MOTION 14-09-613

MOVED by Councillor Knelsen

That first reading be given to Bylaw 973-14, being a Land Use Bylaw amendment to rezone of Part of NW 01-104-18-W5M from Agricultural “A” to Public/Institutional District “P”, subject to public hearing input.

CARRIED

11. d) Properties with Legal but not Physical Access

MOTION 14-09-614

MOVED by Councillor Wardley

That the County does not assign an address to properties with legal but no physical access and that the development department notifies the affected landowners to resolve access issues and that administration request a legal opinion.

CARRIED

11. e) La Crete Golf Course Road Speed Limit

Councillor Wardley stepped out of the meeting at 4:08 p.m.

MOTION 14-09-615

MOVED by Councillor Bateman

That administration proceed with changing the speed limit to 60 km/h on Range Road 15-0 north of Highway 697 adjacent to the country residential subdivision.

CARRIED

Councillor Wardley rejoined the meeting at 4:10 p.m.

MOTION 14-09-616

MOVED by Councillor Bateman

That administration proceed with changing the speed limit to 60 km/h on Township Road 1061 west of La Crete adjacent to the country residential subdivision.

DEFEATED

MOTION 14-09-617

MOVED by Councillor Driedger

That Bylaw 723-09 School Zones and Other Speed Zones be brought back to the next council meeting for the purpose of reviewing rural speed limits.

Councillor Knelsen stepped out of the meeting at 4:16 p.m.

CARRIED

11. f) Safety Codes Contract

MOTION 14-09-618

MOVED by Councillor Bateman

That administration be authorized to negotiate an extension to the current contract with Superior Safety Codes for an additional three year term.

CARRIED

Reeve Neufeld recessed the meeting at 4:16 p.m. and reconvened the meeting at 4:24 p.m.

Councillor Knelsen rejoined the meeting at 4:24 p.m.

11. g) Riverdrive Developments Businesses

MOTION 14-09-619

MOVED by Councillor Bateman

That administration proceed with enforcing the limitations of the Owner/Operator Business 1 as defined within the Land Use Bylaw, and require current non-compliant business/home owners to be compliant by October 2015.

CARRIED

FINANCE:

12. b) 2015 Budget Development Guidelines

MOTION 14-09-620

MOVED by Councillor Bateman

That administration draft the County's 2015 operating and capital budgets within the following guidelines:

1. The organization chart as amended (to include one summer staff for Zama Utilities);
2. Maintain current service levels;
3. Capital program to reflect maintenance of existing

infrastructure and/or completion of projects commenced in, or carried forward into, 2014; and,

4. Water/sewer rate be reviewed including a calculation in order to reach 100% recovery rate for operating expenses, excluding TCA amortization and including long-term debt principle and interest payments, to be compared with the current (2014) recovery rate.
5. Revised Fee Schedule Bylaw as per discussion.

CARRIED

12. c) 2015 Budget Meeting Dates

MOTION 14-09-621

MOVED by Councillor Driedger

That the 2015 budget review dates be scheduled as follows to begin at 10:00 a.m. in the Fort Vermilion Council Chambers:

- October 31, 2014 – Special Council (Budget) Meeting
- December 4, 2014 – Special Council (Budget) Meeting
- December 18, 2014 – Special Council (Budget) Meeting

CARRIED

**13. i) December 9, 2014 Regular Council Meeting
(ADDITION)**

MOTION 14-09-622

MOVED by Councillor Wardley

That the December 9, 2014 regular council meeting be changed to Monday, December 8, 2014.

CARRIED UNANIMOUSLY

12. d) Financial Reports – January 1 to July 31, 2014

MOTION 14-09-623

MOVED by Councillor Wardley

That the financial reports for the period, January 1 – July 31, 2014, be accepted for information.

CARRIED

12. e) Field of Dreams Stampede Grant (ADDITION)

MOTION 14-09-624

MOVED by Councillor Derksen

Requires Unanimous

That administration be authorized to enter into a Farm Credit Canada AgriSpirit Funding Agreement in conjunction with the Field of Dreams Stampede Committee and that the grant funds of \$20,000 be released to the Field of Dreams Stampede Committee upon receiving the invoices for completed work.

CARRIED UNANIMOUSLY

ADMINISTRATION:

13. a) Highway 88 Kilometer Signs

MOTION 14-09-625

MOVED by Councillor Wardley

That administration be authorized to proceed with installation of Highway 88 kilometer signs from the intersection of Highway 58 to Red Earth with funding coming from the Non-TCA project.

CARRIED

13. b) Alberta Community Partnership – Intermunicipal Collaboration (Footner Water Line)

MOTION 14-09-626

MOVED by Councillor Bateman

That Mackenzie County participates in joint application under the Alberta Community Partnership – Inter-Municipal Collaboration program with the Town of High Level for the supply and installation of a water meter and pressure gauge, with the Town of High Level be appointed as the project's managing partner.

CARRIED

13. c) Mackenzie Library Board Appointments

MOTION 14-09-627

Requires 2/3

MOVED by Councillor Bateman

That Council confirms the appointments for Wally Schroeder and Beth Kappelar as Members-at-Large on the Mackenzie Library Board until October 2015.

CARRIED

13. d) Mackenzie Regional Waste Management

MOTION 14-09-628

MOVED by Councillor Wardley

That Mackenzie County supports a regional approach, by working with the Mackenzie Regional Waste Management Commission, for acquiring and establishing a second landfill site via Mackenzie County's land acquisition application to Alberta Environment and Sustainable Resource Development (PLS1303).

CARRIED

13. e) Conferences

MOTION 14-09-629

MOVED by Councillor Braun

That the discussion regarding conferences be moved to the Organizational Meeting.

CARRIED

13. f) Alberta Forest Products Association Conference

MOTION 14-09-630

MOVED by Councillor Driedger

That the Alberta Forest Products Association conference be received for information.

CARRIED

13. g) Northern Transportation Advisory Council

MOTION 14-09-631

MOVED by Councillor Wardley

That Councillor Driedger and Councillor Jorgensen be nominated to sit on the Northern Transportation Advisory Council for a one year term ending October 2015.

CARRIED

13. h) La Crete Library Society – Additional Named Insured (ADDITION)

MOTION 14-09-632
Requires Unanimous

MOVED by Councillor Wardley

That the La Crete Library Society application for insurance coverage as an Additional Named Insured through Mackenzie County be approved.

CARRIED UNANIMOUSLY

**13. j) Northwest Corridor Development Corporation
(ADDITION)**

MOTION 14-09-633

MOVED by Councillor Bateman

That the Northwest Corridor Development Corporation item be TABLED to the next council meeting.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 14-09-634

MOVED by Councillor Wardley

That the County send a letter to the Federal Minister of Industry in support of improving broadband access in Rural Alberta through the Connecting Canadians Program and that administration work with the local internet service providers.

CARRIED

MOTION 14-09-635

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICES OF MOTION:

16. a) None

**NEXT MEETING
DATES:**

17. a) Regular Council Meeting
Tuesday, October 14, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 14-09-636

MOVED by Councillor Driedger

That the council meeting be adjourned at 5:23 p.m.

CARRIED

These minutes were approved by Council on October 14, 2014.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

